# JGCC Handicapping System

## JGCCHS Rules and Regulations (2011)

(Effective from 1st January 2011)

On matters relating to golf handicaps, all golfing members of Johor Golf and Country Club (JGCC) shall be subjected to the Rules and Regulations stipulated below.

## A. The JGCC Handicapping System

A player must earn a handicap or a Handicap Index. No player has the right to a Handicap or a Handicap Index without providing full evidence of his ability.

A member shall be *assigned* a golf handicap and be registered with the JGCC list of players with golf handicaps *upon satisfying* the followings:

1. Etiquette
    a. Understands the Spirit of the Game of Golf,
    b. Observes his own *safety and the others on and around* the golf course,
    c. *Observes* the conventional rules of social behavior *and responsibilities* while playing the game of golf, and those particular to Johor Golf and Country Club,
    d. *Observes* consideration for other players on the Golf course,
    e. Cares for the course,
    f. *Understands and performs* his duty as a fellow competitor during a competition,
    g. *Aware of the* requirement to submit his scores after playing a game, including social games in order to keep his Handicap Index current,
    h. *Has* sufficient knowledge of the Rules of Golf

2. *Has* sufficient proficiency in playing the game of golf.

The system adopted for The JGCC Golf Handicapping System shall be the *USGA Handicap System*, together with the qualitative aspects as stated above *and the provisions written herein*. The Handicapping Committee of Johor Golf and Country Club shall regulate and review members' golf Handicaps in order to ensure the integrity of each Handicap Index issued to its members on the list of players with golf handicaps. The Handicapping Committee is also responsible for all aspects of the *USGA Handicap System,* including the computation of each member's Handicap Index.

## B. Playing on the Course

a. A member is *required to possess a golf handicap or a Proficiency Certificate issued by the JGCC* to be eligible to play the game on the JGCC Golf Course.
b. A member taking course lessons from the *Club Golf Professional* may play on the Course, subject to the other Rules.
c. A visitor to the Club may play on the JGCC golf course if he possesses a valid Handicap Index issued by a recognized handicapping committee, subject to the other Rules.

## C. New Handicaps

The procedure for obtaining a golf handicap in JGCC is as follows:

1. Practice hitting golf balls in the driving range, or take lessons from the Club Golf Professional.
2. Take course lessons from the Club Golf Professional.
   *(Other Club Golf Professionals are prohibited from giving course lesson on the JGCC golf course)*
3. This is followed by obtaining a Proficiency Certificate from the Club Golf Professional or any recognized and *assigned* Club Golf Professionals *or from any Club member authorized by the Captain.*
4. The Proficiency Certificate (PC) will enable the member to go on to the course *only if* accompanied *on the Golf course* by *any* other Club member who has played Golf for at least two years or the Club Golf Professional.
   (*Other Club Golf Professionals are prohibited from accompanying a PC holder).*
5. The new golfer while holding the PC *is required* to submit scores for at least 10 rounds of 18 holes of golf *(or equivalent),* of which, at least 6 rounds must be played *on the* JGCC Golf Course. *These are pre-requisites for the handicap test mentioned below.*
6. Sit for a written test. (In 1998, a Golf Rule Workshop was introduced). The Certificate of attendance is a prerequisite for the application for a Handicap test.
7. After the submission of scores for 10 rounds of 18 holes *(or equivalent),* the member may apply for a Golf Handicap test.
8. On course handicap test conducted by the Captain or his representative from the Handicapping Committee.
9. Upon certified passing the Handicap Test the player shall given a probation Home Handicap for 6 months. The player shall submit a further 10 scores during the probationary period after which the scores shall be admitted into the National Handicap System for computation of the USGA Handicap Index. Should the number of scores submitted is less than 10, the probationary period shall be extended until the tenth score card is submitted.

Note:

The purpose of a handicap test is to gauge the player on his familiarity with the qualitative aspect of the JGCC Golf Handicapping System, followed by an assessment on whether the new member has earned a golf handicap.

## D. JUNIORS PROGRAMME

In the case of the juniors, the handicaps shall be issued by the Johor Junior Program, which shall be similar to the above, save for the followings:

1. Course lessons and issuance of the Proficiency Certificates may be conducted by the Junior Program Coach or visiting junior coaches authorized by the Junior Development Subcommittee, and may use the Golf course for such purposes subject to the other Rules.
2. A junior is required to submit 5 score cards of 18 rounds before applying for a handicap test to be conducted by The Junior Program
3. The handicaps of juniors are not submitted to the National Handicap System.

## E. New Members with previous Golf Handicap Indices and Handicap Transfer to the JGCCHS

a. A new member with a previous golfing Handicap Index issued by a recognized handicapping committee, including those with a current Home Handicap or Handicap Index, is not allowed to play on the course until he informs the JGCC Handicapping Committee in writing he has such experience. The JGCC Handicapping Committee shall then assign him a 3 months (or a specified period) provisional Home Handicap.

b. In his letter to the Handicapping Committee he shall state the Handicap Index he is holding or held and the name of his Home Club, or if his previous Club is not in the National Handicap System or is not under the USGA Handicap System he shall state his Home Handicap and indicate the yardage of the previous home golf course.

c. He should submit at least 5 scores playing the game in JGCC golf course after which the member is required to play a **courtesy round** with Captain or his representative from the Handicapping Committee. He shall request for such a date for the courtesy round from the Club. After the round, the Captain (or through his representative) shall make an assessment on the whether the player have been properly assimilated into the JGCCHS,

d. All new members who fail to play the courtesy round *within the stipulated period* **shall be prohibited from** playing on the JGCC course unless he applies to the Captain for an extension of time for the provisional Home Handicap, giving his reasons surrounding the circumstances for which he could not play the courtesy round,

e. The player may or may not transfer his Home Handicap to JGCCHS after the playing the courtesy round,

f. Should a member transfer his Home Handicap to JGCC, he shall inform the Club through filling the required forms for the transfer. The Club Management shall inform the National Body to effect the change,

g. A player who wishes to retain his Home Handicap at his previous Club may do so but shall be subjected to any handicap or Handicap Index revision by the JGCC Handicapping Committee stipulated in Section H below. His home club shall be notified of the revision and he shall declare and use the revised Handicap Index in all his golf games, failing which the Handicapping Committee shall further deliberate on the next course of action. This may include a suspension from playing golf in JGCC for a period of time.

## F. Away scores

The Handicapping Committee shall reserve the right, under Section 8.4(ii) of the USGA Handicap System to adjust a member's Home Handicap and Handicap Index who records too many away scores. 'Too many away scores' shall be more than 5 scores in the last 20 games played or the player's Handicap Index increased by 3.0 or more strokes due to the posting of the numerous away scores

## G. Handicap Transfer away from JGCCHS

Members who had a previous Home Handicap with the JGCCHS but has transferred it to another Club but continues to play Competitions in JGCC shall be subjected to any handicap revision by the JGCC Handicapping Committee stipulated in Section H below. His new home club shall be notified of the revision and he shall declare and use the revised Handicap Index in all his golf games, failing which the Handicapping Committee shall deliberate on the next course of action. This may include a suspension from playing golf in JGCC for a period of time.

## H. Handicap Revisions, Exceptional Tournament Score and Home Handicap Reduction

a. Monthly Handicap Revisions

Before the beginning of each month, the Home Handicaps for the succeeding month for all players shall be displayed in the Club. All monthly revisions shall commences on the 1st day of the month and ends at the last day of the month except otherwise changed by Handicapping Committee.

b. Exceptional Tournament Scores

i. Tournaments scores are generally entered into the handicap computation as T-scores which shall stay in the computation of the player's handicap for one calendar year.

ii. A player returning an exceptional score for a tournament shall be subjected to a Home Handicap revision by the Captain, who is also the Chairman of the Handicapping Committee of the Club.

iii. The Handicapping Committee shall display a copy of the current Home Handicap reduction table for the club member's reference.

iv. The Handicap Index of the player shall corresponding be modified and computed basing on the Course Ratings of the Blue Tees and for Ladies on the Red Tees. The modified Handicap Index shall remain for a period stipulated by the Captain, commencing from the date stipulated by the Captain and ends on the last day of the stipulated period.

v. A player who is subjected to such revisions shall declare and use the revised Handicap Index in all his golf games, failing which the Handicapping Committee shall further deliberate on the next course of action. This may include a suspension from playing golf in JGCC for a period of time.

## I. Scores Submissions

1. Players shall submit his scores for all golf games played at JGCC or otherwise, for the purpose of computing the current Handicap Index. The Captain may take the appropriate action/s on a player failing to do so, which may include but not limited to those stated below:
    i. posting the most likely scores that player *might* have played the round on the player's behalf into the handicap computation,

ii. posting the lowest Handicap Differential recorded by the player on the player's behalf into the handicap computation,
iii. assign a new handicap for the player,
iv. suspension of the player's handicap for a period of time,
v. requiring the player to retake a handicap test described above.

2. A player who intentionally submits wrong scores which are higher than the scores played during the round or manipulates the scores in the submitted score card for handicap computation may be subjected to disciplinary action conducted by the Captain.

## J. Declaring Wrong Handicaps at Tournament

A player who declares an incorrect handicap or Handicap Index in any competition is subjected to the Rules of the game; however a player who willfully declared a wrong handicap or Handicap Index in any away tournament resulting in him playing the tournament with a wrong handicap, shall be subjected to disciplinary action to be conducted by the Captain.

## K. Matters not covered in the Rules and Regulations in the JGCCHS

Should any matter relating handicaps and handicapping arises and is not properly covered in this Rules and Regulations, the Captain shall, upon consultation with the JGCC Handicapping Committee, decides on the next course action.

...../ Appendix 1 – New Handicaps – Information, Testers report, Certificates and Sample letters
Appendix 2 – New member with Handicap Index; Handicap Transfer – Sample letters
Appendix 3 – Handicap Revision – Reduction Table

GOLF HANDICAPS
"From you and it's for you"

# Information on how to take up the game of Golf through JGCC Golf Handicap System (JGCCHS)

1. Consult a Resident Club Golf Professional (Pro) and have a discussion on the golf game.
2. Practice the stroke in the golf driving range and putting in the Practice green, preferably with a Pro.
3. After several lessons and practices you can request the Pro to take you on a Course lesson. New golfers should have a minimum of at least 5 course lessons after which they can apply for a Proficiency Certificate (PC) through the Club's Office.
4. Once you have obtained a PC you can then play on the course on specified days. (Refer to Club website www.johorgolfandcountryclub.
5. You may seek a Mentor among the golfing members of the Club who has held a golf handicap for at least 2 years and his Home Handicap should be at least 24. Your Mentor should guide you on the various aspects of the game. You may also play the game with any others golfing members of the Club who has held a golf handicap for at least 2 years and his Home Handicap should be at least 24.
6. You have to play at least ten(10) rounds of 18 holes of which six(6) rounds are to be played at Johor Golf and Country Club and submit your scores after each round. Score cards for these rounds have to be stamped by the Office before each round. For rounds played at other courses, the green fees tag or other verifications should be attached.
   (All games played must be accompanied by a golfing member with a Home Handicap of at least 24 and the score cards must be countersigned by him)
7. Attend a Rules workshop conducted by the Handicapping Committee. Tests of the etiquette and Rules of golf shall be conducted during the workshop. A certificate shall be issued for successful attendance. Workshops are conducted regularly.
8. After you have submitted at least ten (10) 18 holes scores you may apply for a Handicap test. The Captain or his representative from the Handicapping Committee shall take you on the test, preferably with your Mentor. The test is no limited to the playing skills but also on the application of your knowledge of the etiquette, duties as a fellow competitor in a competitions and sufficiency in the Rules of Golf.
9. Should you prove successful in earning a handicap, the Captain shall assign you a probationary handicap for six (6) months.
10. Once you have obtained a Home handicap you are required to submit your scores every time you play the game, be it 9 or 18 holes rounds, including games played at an away course. Your new scores are then computed with the existing scores and your handicap is reviewed manually every month for 6 months after which it shall be admitted into the National Handicap system. Should the number of scores submitted is less than 10, the probationary period shall be extended until the tenth score card is submitted.

Golf Handicaps - From you and it's for you

**JGCC Handicapping System** Appendix1 - Section 2

**Handicap Tester's Report**

Part 1 – Etiquette - general

a. Understands the Spirit of the Game of Golf. Yes /No
b. Observes his own *safety and the others on and around* the golf course. Yes /No
c. *Observes* the conventional rules of social behavior *and responsibilities* while playing the game of golf, and those particular to Johor Golf and Country Club. Yes /No
d. *Observes consideration* for other players on the Golf course. Yes /No
e. Cares for the course. Yes /No
f. *Understands and performs* his duty as a fellow competitor during a competition. Yes /No
g. *Aware of the* requirement to submit his scores after playing a game, including social games in order to keep his Handicap Index current. Yes /No
h. *Has* sufficient knowledge of the Rules of Golf. Yes /No

Part 2- Etiquette – On course

a. Knows 'Honour' Yes /No
b. Talks, moves, while others are addressing the ball Yes /No
c. Level the sand in bunkers Yes /No
d. Grounds the club in a bunker Yes /No
e. Plays out of turn Yes /No
f. Walks slowly after playing a stroke Yes /No
g. Takes too much time in addressing the ball Yes /No
h. Drags feet or otherwise damages the putting green Yes /No
i. Takes too long to putt Yes /No
j. Inconsiderately steps on other's line of putt Yes /No
k. Practices putts while others are about to putt Yes /No
l. Leaves the Putting green immediately after putting Yes /No
m. Replaces divots or instruct caddie to do so Yes /No
n. Signs score cards Yes /No

Remark, if any, _____

_____

For Official Use – Name of tester: _____

Date tested: _____ Handicap – Approved / or Not approved

Handicap recommended _____ W.E.F _____ Course_____ No. of holes played_____

Signature of tester_____

Golf Handicaps - From you and it's for you

# JOHOR GOLF AND COUNTRY CLUB

## PROFICIENCY CERTIFICATE

This is to certify Mr. /Mrs. /Ms. .....

Membership No. : ..... is eligible to play on the golf course.

_____

Resident Golf Professional /

Member of Handicapping Committee Date _____

Golf Handicaps - From you and it's for you

# JOHOR GOLF AND COUNTRY CLUB

## RULES WORKSHOP CERTIFICATE OF ATTENDANCE

This is to certify Mr. /Mrs. /Ms. .....

Membership No. : ..... has attended a Rules Workshop on _____

_____

Resident Golf Professional /

Member of Handicapping Committee Date _____

Golf Handicaps - From you and it's for you

# JOHOR GOLF AND COUNTRY CLUB

## HANDICAP CERTIFICATE

This is to certify Mr. /Mrs./Ms.....

Membership No. : ..... has earned a golf handicap.

His USGA handicap Index assigned is _____

_____

Resident Golf Professional /

Member of Handicapping Committee Date _____

Golf Handicaps - From you and it's for you

**JGCC Handicapping System** Appendix1 - Section 4- Sample letter for Application for a Proficiency Certificate Test

## JOHOR GOLF AND COUNTRY CLUB

Application for a Proficiency Certificate Test

Date _____

The Captain
Johor Golf and Country Club
Dear Sir
Re: Application for a Proficiency Certificate Test

I,_____Membership No: _____ , would like to apply for a proficiency test to qualify for playing on the golf course.

Yours Faithfully,

_____

---

Date _____

The Resident Golf Professional / Member of the Handicapping Committee,
Johor Golf and Country

Kindly conduct the test on the above named applicant

_____
Captain

---

Date _____

Captain
Johor Golf and Country Club

Dear Sir
I have conducted the proficiency test on _____ and found the Applicant is proficient / not proficient* enough to play on the golf course.

_____
Resident Professional/
Member of Handicapping Committee

*delete wherever not applicable

## JOHOR GOLF AND COUNTRY CLUB

Application for a Handicap Test

Date _____

The Captain
Johor Golf and Country Club
Dear Sir
Re: Application for a Handicap Test

I,_____Membership No: _____ would like to apply for a Handicap Test to obtain a Golf Handicap.
I have submitted 10 scores cards for 18 rounds (or equivalent) and attended a Rules Workshop.

Yours Faithfully,

_____

---

Date _____

Handicapping Committee,
Johor Golf and Country

Kindly conduct the Handicap Test on the above named applicant

_____
Captain

---

Date _____

Captain
Johor Golf and Country Club

Dear Sir
I have conducted the Handicap Test on _____ and found the Applicant has earned a Handicap. Enclosed is the report.

_____
Member of Handicapping Committee

## JOHOR GOLF AND COUNTRY CLUB

Request for a Provisional Home Handicap

(For new member with golfing experience and current handicap index)

Date _____

Handicapping Committee
Johor Golf and Country Club

Dear Sir

Re: Request for a Provisional Home Handicap

I,_____Membership No: _____ wish to inform the Handicapping Committee that I am currently holding a USGA Handicap Index* of_____ in _____
(Name of Club or Home Handicapping Committee).

I wish to apply for a provisional Home Handicap in JGCC to be eligible to play on the course.

Yours Faithfully,

_____

- In the case of the where the Home Club is not under the USGA Handicap system; kindly state the Home Handicap and the yardage of the current home golf course.

  Home Handicap _____
  Course Yardage _____ yards

Golf Handicaps - From you and it's for you

## JOHOR GOLF AND COUNTRY CLUB

Request for a Provisional Home Handicap
(Reply by Handicapping Committee)

Date_____

Mr./ Mrs. /Ms _____

Re: Request for a Provisional Home Handicap

Thank You for your letter requesting for a provisional Home Handicap in JGCC.

☐ You provisional Home Handicap in the JGCC Handicapping System shall be _____ unless otherwise revised by the Handicapping Committee. This provisional Home Handicap shall expire in 3 months from the date of this letter. You are now eligible to play on the JGCC course and in all Club competitions.
After you have played 5 rounds of the game on the course, you are to play a courtesy round of golf with the Captain to be further eligible to play in JGCC golf course. Please make an application for the courtesy round through the Office.
Enjoy your golfing rounds in JGCC golf course.

OR

☐ With regrets, we are unable to assign you a provisional Home Handicap as the current handicap issued to you by a handicapping committee is not recognized by our Handicapping System. You are to apply for a Proficiency Certificate to be eligible to play on the course, subject to the Rules.
To earn Home Handicap in the JGCC Handicapping System, you are to take a test as provided in section C of the JGCC Handicapping System.
Enclosed is a copy on the information on how to take up the game of Golf through JGCC Golf Handicap System (JGCCHS).

Yours faithfully,

_____
Handicapping Committee

Golf Handicaps - From you and it's for you

**JGCC Handicapping System** Appendix2 - Section 3- Samples of Letter for Request for Courtesy Round

## JOHOR GOLF AND COUNTRY CLUB

Request for a Courtesy Round

Date _____

The Captain
Johor Golf and Country Club
Dear Sir
Re: Request for a Courtesy Round

I,_____Membership No: _____ would like to request for a Courtesy Round of golf with you. I have submitted 5 scores cards for 18 rounds (or equivalent).

Yours Faithfully,

_____

---

Handicapping Committee Date _____
Johor Golf and Country

Please play a round of golf at JGCC Golf Course with the above named applicant.

_____
Captain

---

Captain
Johor Golf and Country Club
Dear Sir
I had the pleasure to play the courtesy round on _____ and found the Applicant has acquainted himself with the JGCC Handicapping system.
I recommend him to be admitted into the JGCC Handicapping System.

_____
Member of Handicapping Committee

**OR**

Captain
Johor Golf and Country Club
Dear Sir
I have played the courtesy round on _____ and found the Applicant needs an extension of time on his provisional Home Handicap to be sufficiently familiar with the JGCC Handicapping System. He is required to make another request for another courtesy round with you.

_____
Member of Handicapping Committee

## JOHOR GOLF AND COUNTRY CLUB

Failure to request for a Courtesy Round

Date _____

Mr. /Mrs. /Ms._____
Membership No: _____

Re: Failure to request for a Courtesy Round

From our records your provisional Home Handicap has expired and you have not made a request for a courtesy round with the Captain as required by Section E of the JGCC Handicapping System. Under the same Section you are prohibited from further playing on the course.

If you wish to continue playing on the course you have to apply to the Captain for an extension of time for your provisional Home Handicap.

In your application you are to give your reasons surrounding the circumstances, for which you could not play the courtesy round.

Yours Faithfully,

_____
Handicapping Committee

Golf Handicaps - From you and it's for you

# JOHOR GOLF & COUNTRY CLUB

## HOME HANDICAP REDUCTION TABLE

(Men's Blue Tee*, Course Rating 73.3 & Slope Rating 135)
(Women's Red Tee, Course Rating 75.5 & Slope Rating 137)

| NETT SCORE RETURNED | PLAYER'S HOME HANDICAP | | | | | | |
|---|---|---|---|---|---|---|---|
| | 4-7 | 8-12 | 13-17 | 18-22 | 23-26 | 27-31 | 32-36 |
| 62 (10 under Nett par) | The Handicapping Committee shall decide on the amount & duration. | | | | | | |
| 63 (9 under Nett par) | 2 | 3 | 4 | 4 | 5 | 5 | 5 |
| 64 (8 under Nett par) | 2 | 2 | 3 | 4 | 4 | 5 | 5 |
| 65 (7 under Nett par) | 1 | 2 | 3 | 3 | 4 | 4 | 4 |
| 66 (6 under Nett par) | 1 | 2 | 2 | 3 | 3 | 4 | 4 |
| 67 (5 under Nett par) | 1 | 1 | 2 | 2 | 3 | 3 | 3 |
| 68 (4 under Nett par) | 1 | 1 | 1 | 2 | 2 | 3 | 3 |
| 69 (3 under Nett par) | 0 | 1 | 1 | 1 | 2 | 2 | 2 |
| 70 (2 under Nett par) | 0 | 0 | 1 | 1 | 1 | 1 | 1 |
| 71 (1 under Nett par) | 0 | 0 | 0 | 0 | 1 | 1 | 1 |

*Competitions played from other set of tees shall be adjusted accordingly.

1. All exceptional results in Competitions shall be subjected to a Home Handicap adjustment. (Section8-4).

2. The player's USGA Handicap Index shall be modified accordingly and golfers who are assigned with a revised Handicap Index (M) must declare it. (Section 9-1b).

3. A Notice of 'HOME HANDICAP AND USGA HANDICAP INDEX REVISION AFTER A COMPETITION' will be put up for players who are subjected to the revision stated above. The players listed in the notice may write to the Handicapping Committee should he or she feel there is a need to explain the circumstances surrounding this reduction. Otherwise, all assigned Handicap Indices will become effective seven (7) days from the date of the Notice.

4. The assigned Handicap Indices shall be maintained for competitions and social games for a period of 3 months from the Date of the Competition which resulted in the handicap revision or 2 Club Competitions, whichever is later or until otherwise further reduced.

**CAPTAIN**
**JOHOR GOLF AND COUNTRY CLUB**

Ps. Modified handicap Indices (M) shall be forwarded to the National Handicap System for updating.

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